**Local Product Awareness Webinar Series: 5-Minute Presentation Slot Form**

**Please complete this form in FULL** to secure a 5-minute presentation slot as part of our SSDA (South of Scotland Destination Alliance) Local Product Awareness Webinar Series.

Slots will be allocated on a first come first serve basis. Once all initial slots are filled and depending on demand, we will release future dates in the series and make further slots available.

Please ensure you specify all details correctly as we will be distributing the copy provided as follow up to event attendees.

Please also make sure you attach a high-quality image (spec. detailed below) to represent your business offering.

**Send the completed form to:**

Marianne Bailey, Development Agent and Project Coordinator [**marianne@ssdalliance.com**](mailto:marianne@ssdalliance.com)

|  |  |  |
| --- | --- | --- |
| Business Name: |  | max 70 words |
| Speakers Name: |  |  |
| Email: |  |  |
| Phone Number: |  |  |
| Company Website: |  |  |
| Short description of your Business: |  | max 100 words |
| Full description of business offering:  **(Listed in bullet points)** |  |  |
| Any types of businesses you might be interested in collaborating with locally: |  |  |
| Imagery: | Please include a product image  File type: jpeg  Watermarks and/or logos: Please make sure your images do not have any visible logos or watermarks |  |

I hereby also consent to the use, reproduction, publication and/or broadcasting of the above details and attached media files by the SSDA (South of Scotland Destination Alliance), its associated channels and brands, as well as assigns and to such other persons as the organisation may designate as part of this campaign, supplied on behalf of [MY BUSINESS NAME].

By signing this form, I acknowledge that I have read and understood the above terms and conditions and agree to them.

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SIGNATURE DATE

***Please note:****Failure to complete the form in full will mean we are unable to allocate a presentation slot for your business. Slots are allocated on first come first serve basis, based on receiving all requested information above. Thank You.*